

Invitation to Provide Input – GNSO Community

On behalf of the Generic Names Supporting Organization (GNSO) Council, we are writing to provide you with an update and seek your feedback on the proposed implementation documents for PDP 3.0, a GNSO Council initiative aimed to enhance the efficiency and effectiveness of GNSO policy development processes. The [GNSO Council response](#) to the “Next Steps to Improve the Effectiveness of ICANN’s Multistakeholder Model” public comment contains background of the PDP 3.0 initiative and details of our implementation process.

As of today, the GNSO Council has received the implementation documents for ten (10) out of the fourteen (14) PDP 3.0 improvements. We expect to receive the proposed implementation for the remaining four (4) improvements sometime before the GNSO Council Strategic Planning Session in January 2020. Please check this [wiki page](#) for future updates.

As the GNSO Council is in the process of reviewing these proposed implementation documents, we invite your members to provide feedback and input by sending them to your representatives on the GNSO Council. The GNSO Council appreciate your comments and will take them into consideration when finalizing the proposed implementation.

Please see the attached table of improvements and their respective implementation documents; relevant improvements have been grouped together to facilitate your review. If possible, please encourage your members to send their comments and input via your GNSO Councilors by **22 November 2019** so that we may fully consider them in our further deliberation.

Yours sincerely,

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Improvement	Implementation Document	Short Description
#1 Terms of participation for working group members	Statement of participation	A document that seeks affirmative commitment from working group members before they can participate in a working group
#2 Consider alternatives to open working group model	A comparison table of working group models	A document that identifies three policy working group models, notes aspects for consideration during working group formation, and lists elements of different models that can be mixed and matched
#3 Criteria for joining of new members after a PDP working group is formed or rechartered	Criteria for joining of new members	A document that provides additional clarifications for the GNSO Working Group Guidelines and outlines factors that a working group should consider in determining whether to accept new members after the start of the effort
	Working group member skills guide	A document that lists resources, tips, and suggestions that help ensure new members are sufficiently prepared for full participation in a working group
#5 Active role for and clear description of Council liaison to PDP working groups	New liaison briefing and liaison handover	A tool that assists a new GNSO Council liaison to a PDP working group in getting up to speed with the liaison role and responsibilities generally, but also specific to the particular PDP

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Improvement	Implementation Document	Short Description
	GNSO Council liaison supplemental guidance	A checklist that details job duties of a GNSO Council liaison to a PDP working group
#6 Document expectations for working group leaders that outlines role & responsibilities as well as minimum skills / expertise required	Expectations for working group leaders	A tool that facilitates the working group’s selection and review of its leadership positions and helps a working group and the Council hold its leaders accountable
#13 Review of working group leadership	Regular review of PDP working group leadership by GNSO Council	A process that helps the GNSO Council evaluate the performance of PDP working group leadership and address possible issues/opportunities identified
	PDP working group member survey on leadership performance	An anonymous survey to be completed by PDP WG members and feed into the regular review of PDP working group leadership by the GNSO Council
#11 Enforce deadlines and ensure bite size pieces #12 Notification to Council of changes in work plan #16 Criteria for PDP working group update	GNSO project work product catalog	A list of staff-managed work products that help document and guide the progress of a working group from start to finish
	Next generation project list	A tool that helps the GNSO Council evaluate the appropriate health of Council-managed projects in terms of their schedule, tasks, activities, action items, and risks
	Project status and condition change procedure & flowchart	A process that assists working group and Council leadership in assessing the state

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Improvement	Implementation Document	Short Description
		of a project and determining when disruptions require Council attention
	Project change request form	A formal request for a GNSO working group to submit to the GNSO Council in order to modify any deliverable or baseline delivery date
#14 Make better use of existing flexibility in PDP to allow for data gathering, chartering and termination when it is clear that no consensus can be achieved	Checklist: criteria to evaluate request for data gathering	A tool that assists PDP working group in performing its due diligence before submitting a data gathering request to the GNSO Council
#4 Capture vs. consensus playbook	Document pending, see future updates on this wiki page	
#9 Provide further guidance for section 3.6 (Standard Methodology for Decision Making) and clarification of section 3.7 in the GNSO Working Group Guidelines	Document pending, see future updates on this wiki page	
#15 Independent conflict resolution	Document pending, see future updates on this wiki page	
#17 Resource reporting for PDP working groups	Document pending, see future updates on this wiki page	